MINUTES OF 1st MEETING OF INTERNAL QUALITY ASSURANCE COMMITTEE

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

Venue:

Meeting Hall
JNTUH Institute of Science and Technology New Building,
Jawaharlal Nehru Technological University Hyderabad

on

Thursday, January 30, 2020 at 11:00 AM

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad, Telangana State – 500 085
1st Meeting of Internal Quality Assurance Committee

Venue: Meeting Hall, O/o Director, IST JNTUH.
Date: 30-01-2020
Time: 11:00 AM

Members Present:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of the Member of BoG</th>
<th>Designation</th>
<th>Position in the BoG</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Dr. B. Venkateswara Rao</td>
<td>Director, IST, JNTUH</td>
<td>Chairman</td>
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<tr>
<td>2.</td>
<td>Dr. Sandeep Grover</td>
<td>Professor, YMCA University of Science &amp; Technology, Faridabad.</td>
<td>Member</td>
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<td>3.</td>
<td>Prof. B. Rajasekhar</td>
<td>Pro-Vice Chancellor, University of Hyderabad</td>
<td>Member</td>
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<td>4.</td>
<td>Dr. A. Jaya Shree</td>
<td>Professor and Head, CCST, IST, JNTUH</td>
<td>Member</td>
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<td>5.</td>
<td>Dr. CH. Sasikala</td>
<td>Professor, CEN, IST, JNTUH</td>
<td>Member</td>
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<td>6.</td>
<td>Dr. Archana Giri</td>
<td>Professor, CBT, IST, JNTUH</td>
<td>Member</td>
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<td>7.</td>
<td>Dr. M. V. S. Giridhar</td>
<td>Professor, CWR, IST, JNTUH</td>
<td>Member</td>
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<td>8.</td>
<td>Dr. G. Krishna Mohan</td>
<td>Professor, CPS, IST, JNTUH</td>
<td>Member</td>
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<td>9.</td>
<td>Smt. C. Aruna</td>
<td>Joint Registrar, IST, JNTUH</td>
<td>Member</td>
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<td>10.</td>
<td>Dr. K. Venkateswara Rao</td>
<td>Professor and Head, CNST, IST, JNTUH</td>
<td>Member Secretary</td>
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**AGENDA**

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<tr>
<th>Item No.</th>
<th>Description of Item</th>
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<td><strong>UNIT: I ACTION TAKEN REPORT</strong></td>
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<tr>
<td>01/01 IQAC_Jan-2020</td>
<td>Presentation and action taken report by the IQAC member secretary, IST, JNTUH after 30-01-2020</td>
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<tr>
<td><strong>UNIT-II: ITEMS FOR CONSIDERATION AND APPROVAL</strong></td>
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<tr>
<td>02/01 IQAC_Jan-2020</td>
<td>Approval of the baseline data of IST 2019-2020.</td>
</tr>
<tr>
<td>03/01 IQAC_Jan-2020</td>
<td>Approval of the Quality Improvement parameters for the next academic Year</td>
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MINUTES OF THE 1st INTERNAL QUALITY ASSURANCE COMMITTEE MEETING

The 1st meeting of IQAC was convened in the Meeting Hall of the Director, Institute of Science and Technology (IST), JNTUH, Hyderabad at 11 a.m. on Thursday, 30th January, 2020. The meeting of the IQAC was chaired by Dr. B. Venkateswara Rao and welcomed all the IQAC members to the 1st IQAC Meeting. The Chairman IQAC, had asked Dr. K. Venkateswara Rao Professor and Head, CNST, IST, JNTUH, member secretary to present the detailed agenda of the meeting for discussion.

Dr. K. Venkateswara Rao Professor and Head, CNST, IST extended a hearty welcome to The Chairperson, Members of the IQAC and Special Invitees. IQAC member secretary made a presentation on IQAC. Details of the action taken report was presented by IQAC member secretary to the members of the IQAC. With the Chairperson’s consent, agenda of the meeting was placed for consideration, discussion and for relevant ratifications in detail.

UNIT: I ACTION TAKEN REPORT

| 01/01 IQAC_Jan-2020 | Presentation and action taken report by the IQAC member secretary, IST, JNTUH after 30-01-2020 |

Presentation and action taken report by IQAC member secretary, IST, JNTUH after 1st IQAC Meeting dated 30-01-2020. IQAC member secretary has summarized the activities and action taken after the 1st IQAC Meeting.

The Action taken report is as follows:

- Each centre need setup a benchmark (Internal University / IIT).
- Different student Forum need to be established.
- Every faculty need to have google scholar, orcid, Vidvan, Publons, scopus, web of science.
- Stake holder feed back to be taken.
- In the month of March-April workshop on IQAC is to be conducted.
- Indian Research Information Network System and Web of Science and Vidvan need to be registered.
- Value added course need to be included in each centre which is requires 30 hours.
- No attendance, No credits inspire students should attend.
- Out reach activities
- IST Open house
- Alumni meeting and out put.
- Appraisal Academic Administration.
- Code of conduct of Institute.
- Research awards scholars and faculty.
- Academic integrating and honest.
- TAB for Internal Quality Assurance Committee in IST Website.
- PBAS: Performance Based Appraisal System.
- E-content development Faculty.
- Faculty publications need to be in care journals.
UNIT-II: ITEMS FOR CONSIDERATION AND APPROVAL

02/01 IQAC_Jan-2020  Approval of the baseline data of IST 2019-2020.

The Chairperson and members of the IQAC approved the minutes of 1st IQAC Meeting held on 30th January, 2020.

03/01 IQAC_Jan-2020  Approval of the Quality Improvement parameters for the next academic Year.

Following parameters are slated for improvement in the academic year 2019-20.

- Results declaration within 45 days from the last date of Semester end examination.
- All the payments by the students should be made online.
- Internships for all the M.Tech/ M.Pharmacy students for the academic year 2019-20.
- Director’s Office Automation is to be intimated.