

**Minutes of the Heads of the Departments Meeting held on 06-02-2018
in the Meeting Hall of the Director, IST, JNTUH.**

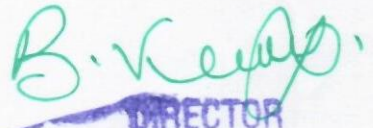
1. It is unanimously resolved that the minutes of the meeting held on 8-01-2018 is confirmed.
2. About VII Convocation Report, it is resolved that the details related to Convocation Report will be sent to the IST Office immediately.
3. It is unanimously resolved to constitute a One Man Committee and to appoint Prof. M. Viswanadham, Prof. of Civil Engineering, CSIT for evaluating the space available in each Centre and recommend the space requirement as per the Academic and Research Activities and submit the Report to the Director, IST within a one month.
4. It is unanimously resolved that the various Centres of IST will have the following programs for the Academic Year 2018-19 subjected to University approval.

Sl.No.	Name of the Centre	M.Tech/M.Pharm Programmes	M.Sc Programmes
1	Centre for Biotechnology	1	2
2	Centre for Environment	2	1
3	Centre for Chemical Sciences & Technology	1	2
4	Centre for Nano Science & Technology	1	--
5	Centre for Water Resources	1	1
6	Centre for Spatial Information Technology	1	--
7	Centre for Pharmaceutical Sciences	3	--
8	Centre for Earth Atmosphere and Weather Modification Technology	--	1

5. It is unanimously resolved to appoint Dr. K. Ramamohan Reddy, Prof. of Water Resources, IST as NBA Co-ordinator relating to the activities of TEQIP – III and IST.

(P.T.O)

6. It is unanimously decided to install the Water Plant (R.O. Water Plant) at both the IST buildings after conducting feasibility study.
7. It is unanimously resolved to enhance the Caution Fee from Rs: 500/ to Rs: 2,000/-. It is also resolved to fix the Caution Fee of Rs: 1,000/- (Rupees One Thousand Only) as non-refundable Caution Fee and rest of Rs: 1,000/- (Rupees One Thousand Only) may be refunded to student, if there are no breaks / loss in the Laboratories. This has to be certified by the Head of the Departments. This resolution is subjected to University approval.
8. It is unanimously resolved to follow R-17 Regulations, as such in place of External Examiner for Lab End Examinations, a faculty appointed from other Departments or within the city may be appointed as External Examiner .
9. It is resolved that an Academic Assistant with Ph.D. qualification may guide the M.Tech thesis with a Regular Faculty who can act as joint supervisor.
10. It is also resolved that Prof. G. Krishna Mohan, Professor, CPS will co-ordinate all the Academic and Planning activities.
11. All the project students of M.Tech / M. Pharm / M.Sc programs supposed to be under the monitoring of respective supervisor and inturn Head of the Department in all respects including attendance. If the students are doing their project work at the other than IST, JNTUH, the attendance particulars of the students have to be obtained from the Institute where he is doing project.
12. It is resolved that the Head, Centre for Water Resources is requested to submit a proposal under DST - FIST Programm.
13. It is also resolved that the Head, Centre for Nano Science & Technology to submit proposal under Innovative Programme of UGC to start M.Sc in Nano Science.


DIRECTOR
Jntu Institute of Science & Technology,
Kukatpally Hyderabad-85