

**MINUTES OF 15<sup>TH</sup> MEETING OF BOARD OF GOVERNORS**  
**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)**  
**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**



**MINUTES**  
**Of**  
**15<sup>th</sup> MEETING of**  
**BOARD OF GOVERNORS**

**Venue:**  
**Committee Room,**  
**JNTUH Institute of Science and Technology New Building,**  
**Jawaharlal Nehru Technological University Hyderabad**  
**On**  
**06<sup>th</sup> January, 2018 at 10:00 AM**

**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)**  
**Jawaharlal Nehru Technological University Hyderabad**  
**Kukatpally, Hyderabad, Telangana State – 500 085**

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**Jawaharlal Nehru Technological University Hyderabad**

Kukatpally, Hyderabad, Telangana State – 500 085

**15<sup>th</sup> Meeting of Board of Governors**

**Members present**

**Venue: Chambers of the Director, IST, JNTUH**

**Date: 06-01-2018**

**Time: 10:00 AM**

<b>S. No</b>	<b>Name of the Member of BoG</b>	<b>Qualification and position</b>	<b>Position in the BoG</b>
1.	Prof. P. Jaya Prakash Rao	Former Chairman, State Council of Higher Education, Hyderabad	Chairperson
2.	Dr. Siva Kumaran	Sr. Vice President, Aurobindo Pharma Ltd.	Member
3.	Dr. Rakeshwar Bandichhor	Director , Dr. Reddy's Laboratories Ltd.	Member
4.	Dr. A. D. Rao	Regional Director (Retd), CGWB, Ministry of Water Resources	Member
5.	Dr. K. Yella Reddy	Director (Agriculture) WALAMTARI, Hyderabad	Member
6.	Dr. B. Venkateswar Rao	Professor of Water Resources, IST, JNTUH.	Member
7.	Dr. G. Krishna Mohan	Professor of Pharmacy, IST, JNTUH	Member
8.	Dr. Sandeep Grover	Professor, Dept. of Mech. Engg, YMCA University of Science & Tech, Faridabad.	Member
9.	Dr. B. N. Bhandari	Director, academic & Planning, JNTUH	Member
10.	Prof. A. Jaya Shree	Director, IST, JNTUH	Member Secretary
11.	Prof. C. Radha Krishna,	Rtd. Professor of Electrical Engg, and Mentor, JNTUH IST, Hyd.	Special Invitee
12.	Dr.M.V.S.S.Giridhar	Associate Professor and TEQIP-III Coordinator	Special invitee

**JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY**

(Autonomous)

Kukatpally, Hyderabad-500085

**FIFTEENTH MEETING OF BOARD OF GOVERNORS**

**Venue: Chambers of the Director, IST, JNTUH**

**On 06<sup>th</sup> January, 2018 (Saturday) at 10:00 AM**

**Minutes**

<b>Item No.</b>	<b>Description of Item</b>
01/15 BoG_ Jan -18	<b>Minutes of Meeting of 14<sup>th</sup>BoG meeting</b> held on 16 <sup>th</sup> June, 2017 – for information.
02/15 BoG_ Jan -18	<b>Presentation by the Director, IST, JNTUH</b> about the overall activities of the Institute
	<b>Presentation by the Officer In-charge of Examinations (OIE), IST, JNTUH</b> about the overall activities related to the academic and examination rules and regulations.
	<b>Presentation by the TEQIP-III Coordinator</b> about the activities under TEQIP
	<b>Presentation by the Heads</b> of the Centres of IST and visit to the Centres.
03/15 BoG_ Jan -18	<b>Ratification</b> of the programs organized under TEQIP-III
04/15 BoG_ Jan -18	<b>Approval</b> for organizing National and International conferences / workshops / trainings
05/15 BoG_ Jan -18	<b>Expenditure incurred till date in TEQIP-II</b> – for Ratification
06/15 BoG_ Jan -18	<b>Formation and approval</b> of institute level procurement committee for the purchase of Procurement of goods under TEQIP-III
07/15 BoG_ Jan -18	<b>Establishment of infrastructure</b> for SWAYAM PRABHA to facilitate Student training – for approval
08/15 BoG_ Jan -18	Any other items with the <b>permission of Chair</b>
09/15 BoG_ Jan -18	Vote of Thanks

The Chairman BoG welcomed the Members and expressed the hope that with the wise counsel of the Members having vast experience in their respective fields, the Institute would be able to further improve its academic standards.

The BoG paid rich tributes to the contributions made by Dr K V Raghavan as Chairman of the Board till recently and expressed deep condolences over his sad demise. The Members observed two minutes silence as a mark of respect to the departed soul.

The Chairman then requested the Director to present the Agenda for discussion.

Item No.	Description of Item
01/15 BoG_ Jan -18	<b>Minutes of Meeting of 14<sup>th</sup> BoG meeting</b> held on 16 <sup>th</sup> June, 2017 – for information.

The BoG confirmed the Minutes of the 14<sup>th</sup> Governing Body meeting held on 16-6-2017.

Item No.	Description of Item
02/15 BoG_ Jan -18	<b>Presentation by the Director, IST, JNTUH</b> about the overall activities of the Institute
	<b>Presentation by the Officer In-charge of Examinations (OIE), IST, JNTUH</b> about the overall activities related to the academic and examination rules and regulations.
	<b>Presentation by the TEQIP-III Coordinator</b> about the activities under TEQIP
	<b>Presentation by the Heads</b> of the centres and visit to the centres.

The Director of the Institute, the Heads of all the Centres, the Coordinator TEQIP III and Officer Incharge of Examinations made presentations briefing the activities of their Departments. The Chairman and the Members had good interaction with them and desired that the faculty continue the good work being carried out in their Departments.

03/15 BoG_ Jan -18	<b>Ratification</b> of the programs organized under TEQIP-III
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The BoG ratified the programmes organized by the Institute along with the expenditure incurred under TEQIP III in respect of 'Faculty Development Program'. It was suggested to always provide the dates on which such events were conducted while presenting the information

Item No.	Description of Item
04/15 BoG_ Jan -18	<b>Approval</b> for organizing National and International conferences / workshops / trainings
<p>The BoG considered the proposals submitted by the faculty for organizing various conferences/workshops/training programmes. While appreciating the initiative, the BoG approved the proposals and made the following observations/suggestions.</p> <ul style="list-style-type: none"> <li>• The programmes at S.no. 1&amp;2 refer to the same subject though one is National and the other International. It is better to club both of them and hold a single conference which can be International in nature. If the Department so desires it can conduct a National conference with a different title/theme.</li> <li>• It is required to provide complete budgetary plan for each programme comprising of total expected expenditure, funds to be procured from other sources and funds required from TEQIP III.</li> <li>• The proposed dates on which the events are to be conducted need also to be provided.</li> </ul>	
05/15 BoG_ Jan -18	<b>Expenditure incurred till date in TEQIP-III</b> – for Ratification
<p>The BoG approved and ratified the expenditure incurred under TEQIP III till date. However, it was suggested to always provide information regarding the details and the Heads under which the expenditure was incurred</p>	
06/15 BoG_ Jan -18	<b>Formation and approval</b> of Institute level procurement committee for the purchase of Procurement of goods under TEQIP-III
<p>The BoG suggested to constitute the Institute level Procurement Committee with the following members for the procurement of various equipment/other items under TEQIP III.</p> <ol style="list-style-type: none"> <li>1. The DAP of the university</li> <li>2. Expert in the field concerned (external)</li> <li>3. Expert in the field concerned (internal)</li> <li>4. Director IST/Coordinator TEQIP III</li> </ol> <p>Further, the BoG suggested the following:</p> <ul style="list-style-type: none"> <li>• The Experts in the field concerned are to be nominated by the Director of the Institute.</li> <li>• After finalizing the list of items to be procured by the Procurement Committee, the same may be submitted to the BoG for consideration and approval.</li> <li>• The Institute need to constitute Purchase Committee as per university guidelines for completing all the purchase formalities for procurement of equipment/other items as per norms.</li> </ul>	

- The Departments/Centres may be advised to include only equipment costing one lakh or more while forwarding their proposals.
- All the equipment, etc. need always be procured by following the TEQIP III procedure.

07/15 BoG\_ Jan -18

Establishment of infrastructure for SWAYAM PRABHA to facilitate Student training—for approval

It is resolved that the item is approved in principle, however, asked the Member Secretary to submit full details of expenditure in the next BoG meeting.

The BoG in principle approved the establishment of 'Swayam Prabha' facility at the Institute. However, the complete details of requirements for establishing such a facility may be worked out and presented to the BoG.

The meeting ended with the Coordinator TEQIP III proposing vote of thanks.