

MINUTES OF 8TH MEETING OF BOARD OF GOVERNORS
JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD



MINUTES
of
8th MEETING of
BOARD OF GOVERNORS

Venue:
Committee Room,
Institute of Science and Technology New Building,
Jawaharlal Nehru Technological University Hyderabad

on

16th September, 2015 at 10:00AM

INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad, Telangana State – 500 085

INSTITUTE OF SCIENCE AND TECHNOLOGY (Autonomous)
Jawaharlal Nehru Technological University Hyderabad
 Kukatpally, Hyderabad, Telangana State – 500 085

8th Meeting of Board of Governors

Venue: Chambers of the Director, IST, JNTUH

Date: 16-09-2015

Time: 10:00 AM

S NO	Name of the member	Designation	Signature of the Member
1	Dr. K.V. Raghavan INA Distinguished Prof. and Ex. Director, CIR-IICT	Chairman	
2	Dr. M. SivaKumaran, Director, Aurobindo Pharma Ltd, Hyderabad	Member	
3	Dr.Murali K.Tummuru, M.D, Virchow Biotech Pvt. Ltd, Hyderabad	Member	
4	Dr. B. Venkateswara Rao, Professor of Water Resources, IST, JNTUH	Member	
5	Dr. M. Anji Reddy, Prof. of EST, & Director, R& D, JNTUH	Member	
6	Dr. M. Lakshmi Narasu, Professor and Head Biotechnology, CBT, IST, JNTUH	Member	
7	Dr. Sandeep Grover, Professor, Dept. of Mech. Engg, YMCA University of Science and Tech, Faridabad	Member, UGC nominee	
8	Dr A. Damodaram Director, Academic & Planning JNTUH	Member, University nominee.	
9	Dr. Avinash S. Pant Vice-Chairman, AICTE, New Delhi	AICTE nominee	
10	Sri D. Venkateswarlu, Secretary SBTE, Telangana State, Hyderabad	State Government Nominee	
11	Prof. C. Radha Krishna, Rtd. Professor of Electrical Engg, and Mentor, Hyderabad.	Special Invitee	
12	Shri. A. Ravidndra Babu, State Project Coordinator, SPFU, Dept. of Tech Edu, Hyd.	Special Invitee	
13	Dr. M.V.S.S. Giridhar, Head, CWR, and Coordinator, TEQIP-II, JNTUH, Hyderabad	Special Invitee	
14	Dr. A. Jaya Shree, Director, IST and Head Centre for Chemical Sciences and Technology, IST, JNTUH.	Member Secretary	

JNTUH INSTITUTE OF SCIENCE AND TECHNOLOGY
(Autonomous)
Kukatpally, Hyderabad-500085

EIGHTH MEETING OF BOARD OF GOVERNORS

Venue: Chambers of the Director, IST, JNTUH
On 16th September, 2015 (Wednesday) at 10:00 AM

MINUTES

Item No.	Description of Item	Pg. No
01/8 BoG_Sept-15	Minutes of Meeting of 7thBoG meeting held on 11 th August, 2015 – for information.	
02/8 BoG_Sept-15	Expenditure up to 10th September 2015 related to TEQIP-II funds – for information.	
03/8 BoG_Sept-15	To constitute an external committee to scrutinize the international travel proposals submitted by the faculty members.	
04/8 BoG_Sept-15	To discuss and prepare an action plan for the release of 2 nd Installment from the State Government.	
05/8 BoG_Sept-15	To discuss and finalize the upper limit of expenditure for reprint, colour print, etc. for the publication of research papers.	
06/8 BoG_Sept-15	To prepare strategy plan for improvement of the good governance development plan.	
07/8 BoG_Sept-15	To transfer an amount of Rs.60 Lakhs from four funds to TEQIP-II account that shall be remitted back after the release of 2 nd installment from the state government.	
08/8 BoG_Sept-15	To request Rs. 2.0 crore amount as loan from the JNTUH University to meet the present requirement of the Institute needs. The amount can be transferred to the university after receiving fees from the newly admitted PG students and after release of three crores as a 2 nd installment from TEQIP funds from state government.	
09/8 BoG_Sept-15	To identify and announce incentives to the best performers.	
10/8 BoG_Sept-15	Any other items with the permission of Chair .	
11/8 BoG_Sept-15	Vote of Thanks.	

List of Annexure

Annexure. No	Description of the annexure	Page no.
I	Minutes of Seventh BoG held on 11 th August 2015	
II	NPIU Order copy	
III	Sanctioned letter received from the NPIU	
IV	Good Governance Development Plan	

Minutes of Eighth BOG meeting

01/8 BoG Sept, 15: Minutes of Meeting of 7thBoG meeting held on 11th August, 2015 – for information.

The minutes of the 7th BoG meeting were accepted by the Honorable Chairman and all the members of BoG. It is resolved to upload the final minutes in the Institute website www.istjntuh.ac.in.

02/8 BoG Sept,15: Expenditure up to 10th September 2015 related to TEQIP-II funds – for information.

Total expenditure up to 10th September 2015 was presented to the BoG for information.

03/8 BoG Sept,15: To constitute an external committee to scrutinize the international travel proposals submitted by the faculty members.

Honourable Chairman and committee members have constituted the following External Screening Committee for scrutiny of the applications submitted by the Faculty members for International Travel to present research papers in conferences and also for trainings.

1. Dr. M. SivaKumaran, Director, Aurobindo Pharma Ltd, Hyderabad
2. Shri. A. Ravidndra Babu, State Project Coordinator, State Project Facilitation Unit, Department of Technical Education, Hyderabad
3. Dr A. Damodaram, Director, Academic & Planning, Jawaharlal Nehru Technological University Hyderabad.

It is resolved that the above committee should meet one hour before the BoG meeting to scrutinise the applications. However, if time doesn't permit, the international travel proposals may also be circulated as per the requirement.

04/8 BoG Sept,15: To discuss and prepare an action plan for the release of 2nd Installment from the State Government.

Committee resolved and requested the Chairman, BoG to take up this issue with the State Government as well with Telangana State Steering Committee.

05/8 BoG Sept,15: To discuss and finalize the upper limit of expenditure for reprint, colour print, etc. for the publication of research papers.

The committee expressed that paying amount to journals directly for the acceptance of the paper should not be encouraged and in any case it should be limited to a maximum of Rs. 5000/-. However this amount may also be utilised towards charges for preparation of the manuscript/ Reprint Charges of journal papers against submission of bills.

06/8 BoG Sept,15: To **prepare strategy plan** for improvement of the good governance development plan.

The committee directed to focus and emphasize Good governance Development plan assessing the Governance Self Review. After detailed deliberations, the following points were approved.

- The Chairman directed the Member Secretary, BoG and Director, IST to present a detailed report on best practises of College of Engineering, Pune and to suggest workable plans for the Institute in the next BoG.
- Professor M. Laxmi Narsu, Professor of Biotechnology and Member, BoG has been nominated as a coordinator for the preparation of Action plan for Good Governance in the Institute by the next BoG and to revise Good Governance development plan (GDP) of the Institute. The committee proposed following mandate in this regard.
 - Each centre needs to prepare their action plan and present before the Coordinator and Director.
 - A clear demarcation to fix responsibility for each stakeholder should be included in the action plan.
 - Integrating the Centre-wise plans and the Institutional Plan shall be formulated by the Coordinator.
 - These action plans shall be reviewed at regular intervals as per the need.
 - The action plans are expected to incorporate and analyse the following criteria at every stage.
 - Reorganisation of structure
 - Financial matters
 - Systems and Procedures
 - Management of Personnel

07/8 BoG Sept,15: To **transfer an amount** of Rs.60 Lakhs from four funds of the Institute to TEQIP-II account which shall be remitted back after the release of 2nd installment from the state government.

Committee resolved that it is not a good practice to transfer four funds for other expenditures during TEQIP project period.

08/8 BoG Sept,15: To request Rs. 2.0 crore amount as loan from the JNTUH University to meet the present requirement of the Institute needs. The amount can be transferred to the university after receiving fees from the newly admitted PG students and after release of three crores as a 2nd installment from TEQIP funds from state government.

Committee resolved and requested the member Secretary, BoG and Director, IST to write a letter to the University authorities with a justification for the need of money for the Institute.

09/8 BoG Sept-15: Proposal to announce incentives to motivate the faculty, research scholars and students towards better performance

Committee resolved to constitute a committee in the next BoG meeting for finalization of modalities to incentivize the best performers among Faculty, Research Scholars and PG Students.

It is further resolved that the proposed committee needs to finalize the following criteria for providing incentives.

- Eligibility Conditions
- Prerequisites for the Awards
- Administrative checks
- Screening Committee formation

It is also decided that the expenditure for awards may be met from the TEQIP-II funds during its operation. Thereafter the said expenditure shall be met from Institute funds as specified in the table.

Sl. No	Name of the award	Criteria/Eligibility	Incentive
1	IST best faculty award	Based on research paper publication only.	Rs. 5000 with a citation
2	IST best research scholar award	Based on research papers only.	Rs. 3000 with a citation
3	IST best M.Tech student award	Based on M.Tech projects submitted by the students during the year.	Rs. 2000 with a citation
3	IST best M.Sc student award	Based on M.Sc projects submitted by the students during the year.	Rs. 2000 with a citation

10/8 BoG_Sept-15: Any other items with the permission of Chair

- BoG committee recommended to organize a one day meeting with the industries along with the BoG committee.
- Also a meeting of BoG members with the Institute Alumni is suggested to be conducted in December, 2015.
- Committee has also emphasized on improving consultancy activities by the faculty of the Institute.

11/8 BoG_Sept-15: Vote of Thanks

A formal vote of thanks was proposed by the TEQIP coordinator Dr. M.V.S.S. Giridhar

Minutes of Eighth BOG meeting