



**INSTITUTE OF SCIENCE AND TECHNOLOGY(Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad.,Telangana.-500085**

Minutes of 4thBoGMeeting

held on 17/09/2014 at 10.00AM, at Meeting Room, IST, JNTUH



**INSTITUTE OF SCIENCE AND TECHNOLOGY(Autonomous)
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad., Andhra Pradesh.-500085**

MINUTES OF THE 4TH GOVERNING BODY

The 4th meeting of the BoG of IST, JNTUH, Hyderabad, was held on Wednesday, 17th September at 10.00 A.M. in the Meeting Room of Institute of Science and Technology, JNTUH, Hyderabad.

The meeting was presided by Dr. K.V. Raghavan, Hon'ble Chairperson. Dr.N.V.Ramana Rao, Member Secretary, and Director in-charge, IST, welcomed the august members of the Governing Body.

With the permission of the Chairperson, Dr.N.V.Ramana Rao, Member Secretary, Director in-charge and Registrar, JNTUH presented the agenda for discussion, consideration and approval.

The following members were present.

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| 1. | Dr.K.V.Raghavan
INA Distinguished Prof. and Ex. Director, CIR-IICT | Chairperson |
| 2. | Dr.MuraliK.Tummuru,
Managing Director, Virchow Biotech Pvt. Ltd. | Member, Could Not Attend |
| 3. | Dr.M.SivaKumaran,
Director, AurobindoPharma Ltd. | Member, |
| 4. | Dr.B.Venkateswara Rao, Professor of WR.,&
Director, SCDE, JNTUH | Member |
| 5. | Dr.M.Anji Reddy, Prof. of EST,
Centre for Environment, IST, JNTUH | Member |
| 6. | Dr.M.LakshmiNarasu, Prof. of Biotechnology,
Centre for Biotechnology, IST, JNTUH | Member |
| 7. | Dr. Sandeep Grover
Professor, Dept. of Mechanical Engineering
YMCA University of Science and Technology,
Faridabad | Member, UGC nominee
Could Not Attend |
| 8. | Director, Academic & Planning JNTUH | Member, University nominee.
Could Not Attend |
| 9. | Dr.N.V.Ramana Rao,
Registrar and Director/c, IST, JNTUH. | Member Secretary |

The agenda and the detailed discussions are presented here.

AGENDA	
Item No	Description
01/ 4BoG_Sept	1.1 Confirmation of the minutes of the Third BoG meeting held on 16 th April 2014 1.2 Approval and ratification of minutes of 3 rd Subcommittee meetings held on 17- 07-2014 1.3 Approval and ratification of minutes of 4 th Subcommittee meetings held on 16-09-2014.
02/ 4BoG_Sept	2.1 Consideration and approval of PG fellowships under TEQIP-II. 2.2 List of Eligible students submitted by Heads of the Centres. 2.3 Admission into Ph.D program under TEQIP II
03/ 4BoG_Sept	3.1 Guidelines to organize national and international conferences under TEQIP II at IST. 3.2. Consideration and approval of proposal to organize international conference on Environment and Energy by Centre for Environment during 15 th - 17 th December 2014, under FSD 3.3 Participation of Dr.M.Anji Reddy, Prof of EST, and Director, R&D, JNTUH, in Academic Leadership program, jointly organized by IIM Trichy and National University Singapore during 18 th -25 th September 2014.
04/ 4BoG_Sept	4.1 Constitution of Purchase committee 4.2. Consideration and approval of Procurement of equipment under Phase I. 4.3 Appointment of project staff for executing TEQIP II activities
05/ 4BoG_Sept	5.1 Ratification of workshop organized under TEQIP-II 5.2 Ratification of Expert Lectures organized under TEQIP-II 5.3 Ratification of conference attended by Faculty under TEQIP-II
06/ 4BoG_Sept	6.1 Ratification of payment of internal audit fees.
07/ 4BoG_Sept	Any other item with the permission of the Chairperson

AGENDA 1

Item No. 1.1

Sub: Confirmation of the minutes of the Third BoG meeting held on 16-04-2014.

In the 3rdBoG, the following major activities were discussed and ratified.

1.1 Confirmation of the minutes of the Second BoG meeting held on 09-01-2014

1.2 Approval and ratification of minutes of the Subcommittee meeting held on 31- 01- 2014

2.1. Approval and ratification of the programs attended by the faculty, students and research scholars, under FDP, TEQIP-II.

2.2 Workshops and conferences organized by the Centres of the IST.

3.1 Consideration and approval of faculty members to participate in various international training programs under FDP, to present research work, to undertake trainings, and under part of MoU 's and networking.

3.2 Consideration and approval of proposals to organize national and international conferences and training programs.

4.1 Students proposal to go on Industrial visit under IIIC.

4.2 To consider MoU made by SPFU with CII to take-up activities under IIC.

5.1 Transfer of funds from Director, IST, to the account of TEQIP II, IST, JNTUH.

The members of the Governing Council approved the same

+Item No 1.2

Sub: Approval and ratification of minutes of the 3rd Subcommittee meeting held on 17-07-2014

The members of the Governing Council approved the same, and the comments were noted.

Item No 1.3

Sub: Approval and ratification of minutes of 4th Subcommittee meetings held on 16-09-2014.

The 4th subcommittee meeting was convened on 16th of September, 2014 to discuss the following issues.

1. To finalize the eligible students for PG fellowships from TEQIP II grants.

The members of the BoG have framed the guidelines to be followed while shortlisting the eligible M.Tech P.G students for Assistanceship.

The members approved the same.

2. To initiate first phase of procurement process, for procurement of equipment and instruments, for an amount of Rs 240 lakhs. i.e 40% of the first instalment (Rs 40 lakhs per centre).

The members of the BoG approved the action taken by the Director, i/c for taking up the procurement process. The honorary members felt that items approved as per the IDP and approved in the 2ndBoG may be procured.

The members of the Governing Council approved the same.

3. To discuss Memorandum of Understanding (MoU) between Knowledge Incubation for Technical Education (KITE) Centre, Indian Institute of Technology Hyderabad, and JNTU Institute of Science & Technology, Hyderabad, for Academic Collaboration Under Technical Education Quality Improvement Programme (TEQIP) Phase – II

The members of the Governing Council approved KITE Program with IIT Hyderabad.

4. To consider the request from Librarian, University Library, JNTUH towards sponsorship of the international conference on digital library towards sustainability.

The members of the Governing Council felt that sponsoring an event of this kind may not be met from the TEQIP II funds. However, it is felt that participation of IST faculty members will

benefit the Institute in knowing the latest and advances library sciences, e-books and journals etc., which will help in R&D and academic activities. Hence, Members of the BoG approved the participation of one or two members from each Centre and accordingly permission is granted.

The members of the Governing Council approved the participation of IST faculty members.

5. To participate in the Regional workshop on Regional Workshop for Student, Faculty and Non-Teaching Staff Satisfaction Survey, as per the guidelines of the SPFU, TS.

The members of the Governing Council approved the participation of IST , JNTUH in the workshop and permitted Nodal Officer Procurement Ms.Shipla Chakra and TEQIP Coordinator Dr.T.Vijaya Lakshmi to attend the same.

The members of the Governing Council approved the same.

6. Proposal from Dr.Sadanandampalle, Principal Investigator, to participate in the "International Conference on Pharmaceutical Sciences" to be held during 21st-23rd Jan 2015 at Dubai.
7. Proposal from Dr.JyothiVantikommu- Dr.D.S. Kothari PDF, to participate in the "International Conference on Pharmaceutical Sciences" to be held during 21st-23rd Jan 2015 at Dubai.

As it is resolved in the previous meetings of governing council, that participation of research students and P.G students in international conferences out of country is not permitted, the request from Dr SadanandamPalle and Dr.JyothiVantikommu is

deferred and not approved by the members of the Governing Council.

The resolutions of the 4thsubcommittee meeting were discussed by the members of the Governing Council and the observations are recorded.

**AGENDA 02/4BoG_Sept
Item 2.1.**

Sub: Consideration and approval of PG fellowships under TEQIP-II

- The members of the Governing Council approved and ratified the decisions made by the sub-committee members with regard to the guidelines for granting the PG Assistantship and constitution of academic selection committee.
- The Members of the BoG approved an amount of Rs 1000/- (Rupees One Thousand only) as the sitting allowance to the members of the academic selection committee.

Item 2.2

Sub: List of Eligible students submitted by Heads of the Centres.

Heads of the Centres of IST, have submitted list of eligible students (Annexure 3) (those who are not drawing any kind of fellowship and are admitted through PGECET), for the academic years 2012-2014 and 2013-2015. Total number of P.G courses offered by various centres of the IST are Nine.

The members of the Governing Council approved the list of shortlisted students submitted by the Head's of the Centres and advised to verify and take the undertaking from the students before disbursement of the fellowship.

Item No: 2.3

Sub: Admission into Ph.D program under TEQIP II

Directorate of the Admissions, JNTUH, had conducted entrance examination, and interviewed the shortlisted candidates. The admission into Ph.D program under TEQIP II may be taken up immediately.

The Registrar, JNTUH and acting Director of the IST assured the members that the admission procedure will be taken up immediately.

The members of the Governing Council welcomed the decision and approved the same.

AGENDA 03/ 4BoG_Sept

Item No: 3.1

Sub: Guidelines to organize national and international conferences under TEQIP II by the faculty members of IST.

It is recommended and approved that, for organizing national conference, the proposal may be submitted before 3 months of the scheduled dates of the event and for the international conference, may be 10-12 months in advance of the event, for consideration and approval.

The Governing Council may consider and approve the same.

Item No: 3.2.

Sub: Consideration and approval of proposals to organize national / international conferences.

Centre for Environment, IST, has proposed to organize international conference on Environment and Energy, during 15th - 17th December 2014. The international conference is proposed by Dr.V. HimaBindu, Asso. Professor , CEN, IST.

The members of the Governing Council considered positively and approved the same.

Item No 3.3

Sub:-Participation of Dr.M.Anji Reddy, Prof of EST, and Director, R&D, JNTUHH, in Academic Leadership program, jointly organized by IIM Trichy and National University Singapore during 18th-25th September 2014.

The members of the Governing Council approved the participation of Dr.M.Anji Reddy, the ALP program organized by the IIM-T.

AGENDA 04/ 4BoG_Sept

Item No: 4.1

Sub: Constitution of Purchase committee

For the procurement activity, a purchase committee may be constituted. The purchase committee may consist of the following members.

Chairman: Director IST,

Members :

- (i) Nodal Officers Procurement, (2)
- (ii) Members of the subcommittee (3)
- (iii) Nodal Officer : Finance (2)
- (iv) Coordinator - TEQIP II

The Governing Council approved the constitution of the purchase committee.

Item No: 4.2

Sub: Consideration and approval of Procurement of equipment under Phase I.

The Members advised to follow the guidelines and procedures of the PMSS under TEQIP II. The members of the Governing Council, in principle agreed and approved the same.

Item No: 4.3

Sub: Appointment of project staff for executing TEQIP II activities.

Members of the Governing Council, recommended and permitted for appointment of the TEQIP II staff.

AGENDA 05/ 4 BoG_Sept

Item No: 5.1

Sub: Ratification of workshop organized under TEQIP-II

The members of the Governing Council ratified the conduct of Two day National workshop on "BIOFUELS AND WASTES" sponsored by TEQIP -II, organized by Centre for Biotechnology.

Item No: 5.2

Sub: Ratification of Expert Lectures organized under TEQIP-II

The members of the Governing Council ratified the number of expert lectures organized by the Centres of IST, during June- Sept., 2014.

Item No: 5.3

Sub: Ratification of conference/ workshops attended by Faculty under FSD and MDP, TEQIP-II

The members of the Governing Council ratified the, faculty member's participation in various conferences.

- Dr.B.Venkateshwara Rao, Prof., of Water Resources, CWR attended and presented research paper in International conference organized by IWHA during 24th-25th July 2014.
- Dr.T.Vijaya Lakshmi, Asst.Prof., CEN and Coordinator, and Dr.M.AnjiReddy,Professor, CEN attended Environmental management frame work held on 21st September 2014.
- Dr.K.RamaMohan Reddy, Head, CWR and Nodal Officer Procurement, Miss. Ch. Shilpa Chakra, Head, CNST,IST,JNTUH, Asst. Nodal officer TEQIPII ,attended the workshop on Procurement procedures held on 22nd August 2014.

AGENDA 06/ 4BoG_Sept

Item No: 6.1

Sub: Ratification of payment of internal audit fees.

The members of the Governing Council ratified the amount paid towards internal audit fee to Rama Moorth& Co, Chartered Accountants.

AGENDA 07/ 4BoG_Sept

Any other item with the permission of the Chairperson.

No other item has been placed for discussions.

The approved recommendations and comments made by the members are recorded and listed below.

- The honourable members, felt that there is a need for documenting the impact analysis of the international travel/ visits made by the faculty members.
- It is advised that a good practice of giving a presentation / talk by the faculty who made international travel/ visit for the benefit of other faculty members may be implemented.
- Members felt that a consolidated statement of allocated budget and amount spent may be submitted for overall understanding of the allocated budget, expenditure., etc.
- The Hon'ble Chairperson advised members of the Subcommittee to work on the budget allocation for various activities at Centres.
- Prof.C.Radha Krishna, Mentor,IST, JNTUH stressed that, IST should focus more activities on R&D activities, industry interactions, innovations and patenting, as they are the strengths of IST.

The meeting ended at 1.00pm, with a formal vote of thanks to the Hon'ble Chairperson, and to the respected member of the BoG, by the Coordinator, TEQIPII.